



*The CANADIAN CANOE MUSEUM*  
*Le MUSÉE CANADIEN du CANOT*

## **Position: Canoe Trip Leader and Paddling Instructor**

**Contract:** Full-Time Seasonal

**Term:** June 24 - August 28, 2019

**Salary:** \$18 per hour for ORCKA paddling camps and evening courses; \$144 per day for tripping camps

### **Schedule:**

- 4 weeks x ORCKA Day Paddling Camps
- 3 weeks x 5-day flatwater canoe trips Kawartha Highlands Provincial Park
- 1-week x Evening Adult Paddling Camps
- 1-week x End of Summer Camp

**Locations:** The Canadian Canoe Museum, Kawartha Highlands Provincial Park, Beavermead, and the Peterborough Rowing Club

**Reports to:** Programs Coordinator

### **Summary**

We are looking for two energetic individuals who are certified paddling instructors and experienced tripping guides to lead our popular day camps and backcountry trips.

The Canadian Canoe Museum is OCA accredited, and offers weeklong day paddling camps and multi-day canoe trips for youth ages 8 to 14. We provide a fun, safe and supportive environment for kids to interact with nature, hone their paddling skills, meet new friends and enjoy summertime in the Kawarthas to the fullest! We're proud to teach "no-trace" camping principles as well as skill levels laid out by the Ontario Recreational Canoeing and Kayaking Association (ORCKA).

As a Canoe Museum Paddling Instructor, you are responsible for designing and facilitating a safe, engaging, and camper-focused program plan based on the ORCKA skills and best experiential education practices. Working as a team, you will inspire participants to become more self-confident, resilient, and skilled, providing enthusiastic, informative, hands-on learning opportunities. As part of the Canoe Museum team you are responsible for accomplishing shared responsibilities, organizing program logistics, and regularly inspecting the inventory of all waterfront equipment.



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As a Canoe Tripping Leader, you are responsible for the safe and effective delivery of a diverse range of activities while guiding multi-day backcountry canoe trips, that include all trip preparation, route and meal planning. Days are spent paddling, portaging, and playing as we move campsites each day, helping campers learn and appreciate backcountry cooking, how to set up tents and tarps, and how to camp comfortably and safely. Transportation from Peterborough to the put in point and back is provided. The following are some of the physical demands of your position: lifting, carrying, pushing, and/or pulling; stooping, kneeling, and crouching. The job is performed in an outdoor environment.

**Qualifications:**

- ORCKA Canoe Instructor
- Experience in delivering the ORCKA Basic Canoeing program
- Proven experience facilitating on-water programming for youth
- Bronze Cross (NLS preferred)
- ORCKA Canoe Tripping Level 3 Skills - Trip Leader Qualifications or equivalent
- Wilderness Advanced First Aid (Wilderness First Responder preferred)
- Proven experience guiding multi-day, backcountry canoe trips
- Proven experience with all aspects of canoe trip prep/planning (including route planning and meal planning)
- Current and clear Criminal Record and Vulnerable Sector Checks
- ORCKA member in good standing
- Able to portage canoes and load trailers with assistance
- Able to lift 20kg
- WHMIS certified
- Food Safety Training

**Successful Candidates Will Possess:**

- Proven experience in a leadership role
- Strong risk management skills and strong decision-making abilities
- Strong organizational skills
- Proven experience and a passion for working with youth
- Proven experience with creating engaging and dynamic programs
- Excellent oral communication skills
- Maturity and strong sense of responsibility and dedication
- Comfort to work independently and without direct supervision
- Ability to effectively liaise with campers' families and Canoe Museum staff
- Knowledge of cooperative games, initiative tasks and team-building exercises



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- Positive, upbeat, energetic and able to go, go, go!
- Additional skills and interests in nature and/or historical interpretation, artisan skills, music, arts, or drama would be an asset

Please submit your resume and cover letter to **Kelly Pineault, Programs Coordinator**, at [kelly.pineault@canoemuseum.ca](mailto:kelly.pineault@canoemuseum.ca) Applications will be accepted on an ongoing basis until all positions are filled. We regret that only those selected for an interview will be contacted.

For more information on our Summer Paddling Camp programs, please visit <https://canoemuseum.ca/summer-paddling-camps/>