



THE CANADIAN CANOE MUSEUM
LE MUSÉE CANADIEN DU CANOT

AGENDA

Annual & General Meeting

Wednesday June 16th, 2021

6:00pm

[via Zoom \(click to register\)](#)

1. Call to Order
2. Report of Quorum, Count of Proxies
3. Minutes from Previous Meeting
 - a) Minutes of the Annual Meeting of Wednesday April 22, 2020: For Approval (attached)
4. Receipt of the Audited Financial Statements for 2020 (available to members upon request)
5. Appointment of Auditors
6. Election of Board of Directors (attached)
7. Annual Report Overview
8. Consideration of any other business as may come before the meeting
9. Adjournment

Formal meeting will be followed by brief remarks by Victoria Grant, Chair Board of Directors.

Members who have been members in good standing for a period of at least 30 days immediately preceding the meeting shall have one vote. Members may vote in person at the meeting or by proxy. **A proxy form is attached.**

By Order of the Board of Directors
Kevin Malone, Secretary

Dated at Peterborough, Ontario, this 26th day of May, 2021



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Annual and General Meeting Proxy

The undersigned _____, a Member

of The Canadian Canoe Museum (the Museum) hereby appoints

or, failing him/her, Kevin Malone, the Secretary of the Museum, to attend, vote and act for and on behalf of the undersigned at the Annual and General Meeting of the members of the Museum, to be held on Wednesday June 16th, 2021 (the meeting).

This appointment may be revoked by the undersigned at any time prior to the commencement of the meeting and will be deemed to have been revoked by a subsequent completed proxy or if the undersigned attends the meeting.

This proxy must be signed and dated by the Member, or, if the Member is a corporation, the form of proxy must be executed under its corporate seal, or by an officer or attorney thereof duly authorized.

Dated this _____ day of _____, 2021.

Name of Member (Please Print)

Signature of Member

Please return the completed proxy by email (info@canoemuseum.ca), fax (705-748-0616) or by mail to:

The Canadian Canoe Museum
ATTN: Kevin Malone, Secretary
910 Monaghan Road
Peterborough ON K9J 5K4



**The Canadian Canoe Museum
Annual & General Meeting Minutes
Wednesday April 22nd, 2020 6:00pm**

Held via Zoom

-DRAFT-

1. Call to Order, Report of Quorum, Count of Proxies

- The Chair, John Ronson, called the meeting to order at 6:10 pm. Quorum was confirmed (37 registered voters, 2 proxies).
- The assumed consent voting process was explained and a demonstration provided of how to object to a motion.

2. Approval of the AGM Agenda

- A motion to approve the AGM Agenda was moved by Meredith Brown and seconded by Victoria Grant. The motion carried.

3. Minutes from Previous meeting

- Minutes of the Annual Meeting of Wednesday April 24th, 2019: Motion to approve the minutes from 2019 moved by Bill Morris and seconded by Val McRae. The motion carried.

4. Audited Financial Statements for 2019 were received. Kevin Malone, Treasurer, reported that the museum is in healthy financial standing.

- A motion to approve The Canadian Canoe Museum's 2019 Audited Financial Statements was moved by Kevin Malone and seconded by Bill Morris. The motion carried.

5. Appointment of Auditors – A motion to re-appoint Grant Thornton LLP as the audit firm for 2020 was moved by Kevin Malone and seconded by Rob Clark. The motion carried.

6. Board of Directors

- The Chair, John Ronson, highlighted that The Canadian Canoe Museum By-laws allow for a maximum of 18 Board Directors. In light of the uncertain times, the Governance and Nominating Committee gave careful consideration and decided against bringing on any new Directors at this time. The By-laws do allow for new Directors to be appointed mid-year by the Board. There are currently 15 Directors who are continuing in their existing two-year terms. No motion was required.
- The Chair, John Ronson, offered his appreciation to two retiring Directors, Ken Powell and Bill Morris, who are completing their terms with the Board after each serving ten years.



- Victoria Grant was welcomed as the incoming Chair of the Board.

7. Update on the Annual Report

- The Chair, John Ronson, explained that to fully celebrate 2019, the Annual Report will be shared once we are able to gather safely together.

8. No other business was brought forward.

9. Motion to adjourn the meeting was made by Ken Powell; seconded by Bill Morris. The motion carried, and the meeting adjourned at 6:31 pm.

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Nominees to the Board of Directors 2021

Nominees for election to a first two-year term as a Director:

Bryan Buttigieg:

Bryan Buttigieg is a partner at Miller Thomson LLP. He is a certified specialist in Environmental Law and considered by his peers to be one of the leading environmental lawyers in Canada. Bryan is a former Chair of the Rouge River Watershed Task Force that developed a multi-jurisdictional watershed plan for the Rouge River Watershed. He served for 8 years as a board member of the Durham Children's Aid Society and was President for three of those years.

Bryan emigrated to Canada as a teenager and fell in love with canoeing and its importance to understanding Canadian geography, history and cultures. With his wife and later their children, Bryan has canoed numerous local and remote lakes and rivers and hopes to continue to do so for many years to come.

Kate Farnell:

Kate Farnell is Senior Vice President, CFO and CIO at the Peterborough Regional Health Centre. Kate has a strong history of professional experience in financial management, including prior roles with Maple Leaf Sports & Entertainment and BMO Capital Markets. Kate began her career at Ernst & Young LLP and became a Chartered Professional Accountant (CPA, CA) in 2007. Kate completed a Bachelor of Science at Queen's University before going on to earn a Master's of Management and Professional Accounting at the Rotman School of Management, University of Toronto.

Kate and her husband Steve enjoy spending time lakeside with their three young children at their cottage north of Kingston.

Robert Janes:

Robert R. Janes is a Visiting Research Fellow at the School of Museum Studies at the University of Leicester (UK), and the founder of the Coalition of Museums for Climate Justice. He was the CEO of the Glenbow Museum (Calgary), the founding Director of the Prince of Wales Northern Heritage Centre (Yellowknife), and the founding Executive Director of the Science Institute of the Northwest Territories. Janes has a Ph.D. in Subarctic Archaeology and has worked with Canada's Indigenous Peoples throughout his career. He was given a traditional Blackfoot name in 1995.

Janes has worked in and around museums for 45 years as a director, consultant, author, editor, archaeologist, board member, teacher, and volunteer – devoting his career to championing museums as important social institutions capable of making a difference in the lives of individuals and their communities. His publications have been translated into ten languages. Janes lives in Canmore, Alberta, with his wife, Priscilla, and on Denman Island, British Columbia, where they co-own a farm and nursery with their son, Peter.



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Tim Rutherford:

Tim Rutherford, CPA, CMA, is the CFO and Associate Head of School, at Lakefield College School. Lakefield College was established in 1879 and is a co-ed boarding high school that currently welcomes students from over 40 countries around the world. In addition to the financial duties for the School and Foundation, Tim is responsible for major capital projects and year-round operations. Tim previously held senior finance and management roles at GE Hitachi Nuclear Energy Canada and PepsiCo Foods (Quaker Oats Company).

Tim resides in Peterborough and has been involved locally as a Board member (Finance Chair) at Peterborough & the Kawarthas Economic Development (GPAEDC) and the Peterborough Hockey Association (coach and manager).

Nominees for re-election as a Director:

Name	Term	Position
Meredith Brown	Year 1 of second term	Director and Philanthropy Committee Chair
Brian Groves	Year 1 of second term	Director
Chris MacLean	Year 1 of second term	Director and Building Committee Chair
Victoria Grant	Year 2 of second term	Chair
Jenny Ingram	Year 2 of second term	Director
Kevin Malone	Year 2 of second term	Vice Chair, Treasurer, Secretary and Finance & Audit Committee Chair
Raif Richardson	Year 2 of second term	Director
Jocelyn Brown	Year 1 of third term	Director
Deborah Jacobs	Year 2 of third term	Director
John Ronson	Year 2 of third term	Past Chair and Governance & Nominating Committee Chair
Val McRae	Year 1 of fourth term	Director and Collections Committee Chair